

Wheelton Parish Council

www.wheeltonparishcouncil.org

clerk@wheeltonparishcouncil.org

**17 Higher Meadow
Clayton-le-Woods
Leyland PR25 5RJ**

Clerk to the Council: Mrs Joanne Carr

NOTICE OF MEETING

A Meeting of WHEELTON PARISH COUNCIL will be held in the Small Hall, Heapey and Wheelton Village Hall, West View, Meadow Street, Wheelton at **8.00pm** on Monday 3 November 2025 for the transaction of the following business.

DATED this 27 October 2025

PARISH CLERK: Joanne Carr

A G E N D A

1. Apologies.
2. Declarations of Members' interests on any matters to be placed before the Council.
3. To confirm and sign the Minutes of the Parish Council Meeting held on the 6 October 2025.
4. To note the resignation from a Councillor.
5. To consider the Police Report.
6. Public Forum.
7. Enhancing Wheelton.
 - (a) Traffic Issues – Finger Post
 - Bus Service Access
 - (b) Recreation Area
 - Bark Top Up

(c) War Memorial

- Dog exercising within the Memorial Grounds

(d) Benches – Buckholes Lane

8. To Consider the Parish Council's response to Planning Applications received from the Borough Council.

25/00996/FUL Spout House Farm, Blackburn Road, Higher Wheelton
Temporary siting of a static caravan for a period of 3 years.

9. To approve the schedule of payments.
10. To approve the signatories on the Bank Account and consider on-line banking.
11. To consider whether the Parish Council should move to a .gov.uk domain and whether .gov.uk emails should be provided for Councillors.
12. To consider arrangements for the Remembrance Service on 9 November 2025.
13. To suggest any projects to include / changes to current expenditure prior to producing the precept for 2026/27.
14. To consider any articles for the Winter 2025 Newsletter.
15. To receive any items for Information only
 - Closure of Millbrook Close 17 December – 19 December 2025.
16. Date of Next Meeting
Monday 1 December 2025 at 8.00pm.

Members of the Public

Welcome to Wheelton Parish Councils meeting if there is a specific item on the agenda you wish us to consider we will endeavour to deal with it as soon as possible.

Please note that we will allow a spokesperson to outline your views but we will have to impose a time limit on the discussion which will be a maximum of 15 minutes.

If there is a personal "verbal" attack or otherwise on any member of the council or public, the Clerk will issue a warning that the meeting will be suspended until order is restored.

If the disturbance continues the offender/offenders will be asked to leave and the meeting will reconvene at another time.

**MINUTES OF THE 1077th WHEELTON PARISH COUNCIL MEETING
HELD ON MONDAY 1 SEPTEMBER 2025
AT WHEELTON VILLAGE HALL, WEST VIEW, WHEELTON**

PRESENT: Councillors Mrs Berry (Vice-Chair), Dickenson, Mrs France, Hayes and Wheale.

IN ATTENDANCE: Mrs J Carr (Parish Clerk).

APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillor Scambler

DECLARATIONS OF INTEREST

There were no declarations of interest.

MINUTES FROM THE LAST MEETING 7 JULY 2025

300/09/25 The minutes were accepted as a true and accurate record and signed by the Vice-Chair on behalf of the Parish Council.

POLICE REPORT

There was no report from the Police.

The Clerk gave an overview of the crime statistics for the Parish published on the Police website for April, May and June 2025.

COMMENTS FROM THE PUBLIC

Councillors had noticed that there had been no activities for young children over the summer holidays. Councillor Mrs France agreed to investigate whether anything could be offered from Chorley Borough Council through the youth zone.

Councillors reported that Woodruff Barn on Buckholes Brow have started a Caravan Park and questioned whether they required a licence. It was noted that they did not because it came under the Camping and Caravan Club licence. Councillors raised concerns about traffic entering and exiting the site. Councillor Mrs France advised that she had raised concerns with Chorley Borough Council who were investigating.

Councillor Mrs Berry advised that the bench on Buckholes Brow had been removed and advised that the Electric Company were working on the post and had dug up the grass area as part of the work. The bin was still there but the bench had been removed. The Clerk was requested to ask Electric North-West and request that they reinstate the bench.

The Clerk reported that the Notice Board at Higher Wheelton had been screwed shut again, advised that the catches had been damaged and the posts were beginning to rot. Councillor Wheale agreed to undertake an inspection.

Councillors reported that there had been another accident at the Victoria Street/A674 road junction. Police and Ambulance had been called.

Councillors noted that it was disappointing that Chorley Borough Council had approved the planning permission for the seven houses off Millbrook Close with no consideration of the additional traffic exiting onto the A674. Councillors discussed the matter.

ENHANCING WHEELTON

a) Traffic Matters

Councillor Hayes reported that there was nothing further to report regarding the work to the fingerpost.

b) Recreation Area Enhancement

The Clerk reported that the rubber on the toddler seat on the swing was beginning to break up so a replacement would be required in the future.

c) War Memorial

Councillor Berry advised that the gate was being left open again. The Clerk was requested to investigate a suitable sign asking for the gate to be kept closed and requesting that the memorial gardens are treated with respect.

PLANNING MATTERS

301/09/25 The Parish Council noted the following comments made on planning applications over the summer break:

25/00663/FULHH The Croft, Lower Simpson Fold, Blackburn Road, Higher Wheelton
Erection of a timber outbuilding.

Wheelton Parish Council objected to this application on the grounds of over development.

ACCOUNTS FOR PAYMENTS

302/09/25 All accounts were authorised for payment:

Mrs J Carr – Salary September – £611.70

Inland Revenue – Salary Deductions September - £204.92

DD Easy Websites – Web Hosting and Support September – £30.36

Aon – War Memorial Electricity - £69.00

LOCAL GOVERNMENT SERVICES PAY AGREEMENT

303/09/25 Councillors RESOLVED to note that the Local Government Services Pay Agreement 2025, had been approved by the Unions and had been backdated to 1 April 2025.

ROSPA PLAY INSPECTION REPORT

304/09/25 The Parish Council RESOLVED to defer this item to the next meeting due to the report not having been received yet this year.

CHRISTMAS DISPLAYS

The Clerk advised that three quotations had been received for the installation and removal of a Christmas Tree and lights over the Christmas period. Councillors considered the designs and costs.

305/09/25 It being 9.30pm, Councillors RESOLVED to suspend Standing Orders and extend the end of the meeting until 10.00pm.

Councillor Dickenson left the meeting.

306/09/25 Following discussion and reviewing the quotations received the Parish Council RESOLVED to accept the quotation from Richard Ryan Lighting for a lit 12 ft real Christmas Tree at a cost of £1,365.

Councillor Hayes reported that a local knitting group would like to install a knitted Community Christmas display in Higher Wheelton near the Garage/Notice Board.

307/09/25 The Parish Council agreed to support the request as long as there was no damage to the Bench and Notice Board and the group ensure that there were no objections from the County Council Highways Department.

ITEMS FOR INFORMATION

- Chorley Liaison - 16 July 2025
- Annual Lancashire Parish and Town Council Conference, Saturday 1 November 2025 in The Exchange at County Hall, Preston beginning

at 9.30am

DATE OF NEXT MEETING

Monday 6 October 2025 at 8.00pm.

The meeting closed at 10.00pm.

Minutes approved and accepted as correct.

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Chair

Dated

Appendix B

From: noreply@easywebsites.co.uk
Sent: 23 October 2025 16:30
To: clerk@wheeltonparishcouncil.org
Subject: Enquiry from wheeltonparishcouncil.org

Wheelton Parish Council
Enquiry from wheeltonparishcouncil.org

Message:

Hello

Just for clarification I spoke to a man exercising his large dalmation dog in the war memorial today without a lead as well! I had a few words with him about it not being appropriate to exercise a dog there but he could not agree!

Do you have an opinion as a council?

Thanks

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GET IN TOUCH

Tel: 01772 454836

Email: clerk@wheeltonparishcouncil.org